

Phil Norrey
Chief Executive

To: The Chair and Members of the
Appointments and
Remuneration Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 7 December 2017
Please ask for : Karen Strahan 01392 382264

Email: karen.strahan@devon.gov.uk

APPOINTMENTS AND REMUNERATION COMMITTEE

Friday, 15th December, 2017

A meeting of the Appointments and Remuneration Committee is to be held on the above date at 10.00 am in the Committee Suite - County Hall to consider the following matters.

P NORREY
Chief Executive

A G E N D A

PART I - OPEN COMMITTEE

- 1 Apologies for Absence
- 2 Minutes

Minutes of the meeting held on 27 September 2017.

- 3 Items Requiring Urgent Attention

Items which in the opinion of the Chairman should be considered at the meeting as a matter of urgency.


- 4 Remuneration of the Senior Coroner for Exeter and Greater Devon (Pages 1 - 2)

To consider the report of the County Solicitor on the proposed remuneration of the Senior Coroner for Exeter and Greater Devon, attached.

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

Nil

Members are reminded that Part II Reports contain confidential information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

Membership
Councillors J Hart (Chair), A Connett, R Hannaford, S Hughes and A Leadbetter
Declaration of Interests
Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.
Access to Information
Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Karen Strahan on 01392 382264.
Internet
Agendas and minutes of this Committee together with any officers' reports considered at the meeting are published online on the Council's Website and can also be accessed via the Modern.Gov app, available from the usual stores.
Webcasting, Recording or Reporting of Meetings and Proceedings
The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: http://www.devoncc.public-i.tv/core/
In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.
Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.
Access to County Hall
Access to County Hall is restricted and all visitors are requested to report to the Main Reception. Car parking facilities on site are limited. Provision for disabled parking is available. It is advisable to contact County Hall Main Reception in advance on 01392 382504. See attached sheet for Public Transport Links.
Emergencies
In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green breakglass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.
Mobile Phones
Please switch off all mobile phones before entering the Committee Room or Council Chamber
If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: centre@devon.gov.uk or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.
 <p>Induction loop system available</p>

NOTES FOR VISITORS

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SatNav – Postcode EX2 4QD

Walking and Cycling Facilities

County Hall is a pleasant twenty minute walk from Exeter City Centre. Exeter is also one of six National Cycle demonstration towns and has an excellent network of dedicated cycle routes – a map can be found at: <https://new.devon.gov.uk/travel/cycle/>. Cycle stands are outside County Hall Main Reception and Lucombe House

Access to County Hall and Public Transport Links

Bus Services K, J, T and S operate from the High Street to County Hall (Topsham Road). To return to the High Street use Services K, J, T and R. Local Services to and from Dawlish, Teignmouth, Newton Abbot, Exmouth, Plymouth and Torbay all stop in Barrack Road which is a 5 minute walk from County Hall. Park and Ride Services operate from Sowton, Marsh Barton and Honiton Road with bus services direct to the High Street.

The nearest mainline railway stations are Exeter Central (5 minutes from the High Street) and St David's and St Thomas's both of which have regular bus services to the High Street. Bus Service H (which runs from St David's Station to the High Street) continues and stops in Wonford Road (at the top of Matford Lane shown on the map) a 2/3 minute walk from County Hall, en route to the RD&E Hospital (approximately a 10 minutes walk from County Hall, through Gras Lawn on Barrack Road).

Car Sharing

Carsharing allows people to benefit from the convenience of the car, whilst alleviating the associated problems of congestion and pollution. For more information see: <https://liftshare.com/uk/community/devon>.

Car Parking and Security

There is a pay and display car park, exclusively for the use of visitors, entered via Topsham Road. Current charges are: Up to 30 minutes – free; 1 hour - £1.10; 2 hours - £2.20; 4 hours - £4.40; 8 hours - £7. Please note that County Hall reception staff are not able to provide change for the parking meters.

As indicated above, parking cannot be guaranteed and visitors should allow themselves enough time to find alternative parking if necessary. Public car parking can be found at the Cathedral Quay or Magdalen Road Car Parks (approx. 20 minutes walk). There are two disabled parking bays within the visitor car park. Additional disabled parking bays are available in the staff car park. These can be accessed via the intercom at the entrance barrier to the staff car park.



NB   Denotes bus stops

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First Aid

Contact Main Reception (extension 2504) for a trained first aider.

Remuneration of the Senior Coroner for Exeter and Greater Devon

Report of County Solicitor

Recommendation:

To approve the remuneration package for the Senior Coroner for Exeter & Greater Devon as detailed below.

1. Introduction

Dr. Elizabeth Earland, the existing Senior Coroner for Exeter and Greater Devon, will be retiring at the end of March 2018 after 20 years' service, first as Deputy, and then Senior Coroner. An appointment process is underway to replace her and the Committee needs to endorse the remuneration package for the new post holder.

Whilst the County Council is responsible for the appointment of the new Coroner, once a candidate is proposed for appointment the formal written consent of the Chief Coroner and separately the Lord Chancellor must be obtained.

The salary must be commensurate with national guidelines and the recommended salary, as set out in section 3 Cost, is set at relevant point for the population of Devon (the population bands and respective salaries are set out in the Local Government Association's Coroner's Circular number 51 - www.local.gov.uk/sites/default/files/documents/coroners-circular-no-51-p-a51.pdf).

The existing Senior Coroner is on a salary commensurate with the proposal for her replacement.

We had representations that suggested we should recommend a higher salary, nevertheless, the County Solicitor is pleased to report we have had a strong response to our advert for the post and therefore the salary proposed is as recommended.

2. Legal Implications

The appointment of Senior Coroners is set in the Coroners & Justice Act 2009.

3. Cost

The proposed package for whomever is appointed is as set out below:

Basic Salary: £95,346

Gross Salary (including 5.5% employer pension contribution): £100,590.03

The Council's Policies and Procedures regarding Expenses shall apply to the Senior Coroner.

For information, the Employers National Insurance contribution is expected to be £12,756 per annum and the superannuation payment will be £23,436.

Agenda Item 4

4. Conclusion

It is proposed that the Appointments and Remuneration Committee agree the recommendation. The Committee is asked to approve the recommended remuneration package for the Senior Coroner as set out in Section 3 Cost.

**Jan Shadbolt
County Solicitor**